

KINGDOM OF CAMBODIA

Nation Religion King

National Committee to Manage Deconcentration and Decentralisation Reforms

Rural Investment and Local Governance Project

Development Credit Agreement Number 3747 KH

Annual Work Plan and Budget

2007

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Abbreviations

BAT	Battambang province
BMC	Banteay Meanchey province
CAR	Council for Administrative Reform
CAU	Contract Administration Unit (PRDC ExCom)
C/S	Commune Sangkat
DoLA	Department of Local Administration
DWVA	Department of Women’s and Veteran’s Affairs
ExCom	Executive Committee (of PRDC)
FU	Finance Unit (PRDC ExCom)
KPC	Kompong Cham province
KCH	Kompong Chhnang province
KSP	Kompong Speu province
KRT	Kratie province
IO	International Organisation
M&E	Monitoring and Evaluation
MEF	Ministry of Economy and Finance
MoI	Ministry of Interior
MOU	Memorandum of Understanding
NCSC	National Committee for Support to the Commune
NCDD	National Committee to Manage Decentralization and Deconcentration Reforms
NGO	Non-Government Organisation
OMC	Otdar Meanchey province
PAD	Project Appraisal Document
PAL	Pailin municipality
PIP	Project Implementation Plan
PLG	Partnership for Local Governance
PRDC	Provincial Rural Development Committee
PSDD	Project to Support Decentralization and Deconcentration
PUR	Pursat province
PVR	Preah Vihear province
PVG	Prey Veng province
RAT	Ratanakiri province
RGC	Royal Government of Cambodia
RILGP	Rural Investment and Local Governance Project
Seila	A Khmer language word approximating to “foundation stone”
SRP	Siem Reap province
STF	Seila Task Force
STFS	Seila Task Force Secretariat
SVR	Svay Rieng province
TAK	Takeo province
TSS	Technical Support Staff
UNDP	United Nations Development Program
WB	World Bank

Rural Investment and Local Governance Project

2007 Work Plan and Budget

1. Introduction

Rural Investment and Local Governance Project is financed by a credit of 16,100,000 SDR (roughly US \$ 23 million) agreed between Ministry of Economy and Finance (MEF) of the Kingdom of Cambodia, and International Development Association, on 18 June 2003. The principal activity of the project (Component 1) is to support the Royal Government of Cambodia (RGC's) Commune-Sangkat Fund (C/S Fund) by financing eligible sub-projects in 14 target provinces. Component 2 supports related operations costs and finances consultant studies related to C/S Fund implementation and to the broader field of decentralization and deconcentration reforms. The project is planned for four years 2003-2007.

From inception up to the end of 2006 RILGP has been implemented under the Seila Framework, with the Seila Task Force Secretariat taking responsibility for execution of the project. The mandate of Seila Task Force will end on 31 December 2006 and responsibilities for its residual activities will transfer to the National Committee for Management of Decentralization and Deconcentration (NCDD) with a Secretariat in the Ministry of Interior Department of General Administration, referred to in this document as NCDDS.

This document is the work plan and budget for the final planned year of RILGP implementation. The text presents background information on RILGP and describes the proposed implementation arrangements for 2007. Details of the expected disbursement of the remaining funds allocated to Component 1 are presented, followed by a plan for Component 2 activities. The work-plan takes account of the implications of a possible re-financing of RILGP and / or continuation of RILGP activities under a successor project, both of which options are understood to be in consideration by IDA.

2. Background information on RILGP

The development objective of the Rural Investment and Local Governance Project (RILGP) is: *“to contribute to rural development and poverty reduction through supporting provision of priority public goods and services at the commune level, as well as to promote good local governance through support of decentralized and deconcentrated participatory local governance systems at the commune and provincial levels”*.

The Project supports, through the National Seila Program from 2003 – 2006 and through the Annual Work-Plan and Budget of NCDDS in 2007, the decentralized planning process at the commune level, as well as the provision of grants for priority rural infrastructure and related public goods identified through that planning process. More specifically, the Project supports: (i) integration of the Seila Program into the new local government institutional structures and development planning, budgeting and implementation processes at the commune level established as part of the recent decentralization reforms; and (ii) technical assistance for strategic studies to inform the ongoing dialogue on deconcentration reforms, as well as to review and strengthen the regulatory framework for decentralization.

The Project is implemented over the four-year period (2003-2007). The Project has the following two components:

- Component 1 – Local Planning and Investment; and
Component 2 – Policy Support and Project Management.

The IDA Credit, SDR 16,100,000 (approximately US\$ 23 million), finances principally sub-project investments at the commune level, (approx US\$21M), as well as some strategic studies and program support cost. The associated planning activities, technical assistance and capacity building at the national, provincial and commune levels are, for the most part, co-financed in parallel by the Governments of Sweden and the United Kingdom and by UNDP, from 2003-2006 through the Partnership for Local Governance (PLG), a multi-donor trust fund administered by UNDP, and in 2007 through the Project to Support Decentralization and Deconcentration (PSDD) as well as by Royal Government of Cambodia (RGC) domestic resources. Consequent upon approval of PSDD, funds from the IDA Credit reserved for technical assistance, capacity building and incremental operating costs in the final year of implementation will not be needed for these purposes and have been re-programmed mainly to support additional sub-project investments.

- A. *Local Planning and Investment Component*** supports, through the Commune/Sangkat Fund (C/SF): (i) the decentralized planning process at the commune level, including development of five-year Commune Development Plans (CDP), three-year rolling commune investment programs (CIP) and annual commune budgets; and (ii) grants for commune-level investments in infrastructure and public goods identified and prioritized through the participatory local planning process.
- B. *Policy Support and Project Management Component*** supports the capacity building, technical assistance, buildings and equipment, and operating costs at national, provincial and commune levels of implementing Component 1. More specifically, the component finances the provision to national and provincial institutions of the works, goods (such as vehicles, and office, communications and other equipment) and consulting services necessary to implement their respective project responsibilities. At the provincial level, the IDA Credit is utilized primarily to procure goods and works for PRDC ExCom units and Provincial Treasury to strengthen their capacity to support C/SC development planning and implementation of sub-projects. At the national level, the IDA Credit finances office equipment and vehicles, as well as funds workshops focused on reviews of the programme systems and proposed updates. In addition, consulting services are financed for the purposes of conducting strategic studies related to decentralization and deconcentration reforms, socio-economic follow-up studies, mid-term and final project evaluations, and an annual independent audit.

The RILGP loan was negotiated on 12th and 13th March 2003. The Development Credit Agreement was signed on the 18th June 2003 and following the completion of the conditions of loan effectiveness, the loan became effective on the 16th September 2003.

3. Area coverage of RILGP

Over the four-year duration of the RILGP, proceeds from the proposed IDA Credit were planned to fund eligible activities in up to 1,110 communes in fifteen provinces: Battambang, Banteay Meanchey, Siem Reap, Otdar Meanchey, Pailin, Pursat and Ratanakiri of the Seila Program Phase I provinces; Kompong Cham, Prey Veng, and Takeo, which started operating under the

Seila Program Phase II in 2001; as well as Kompong Speu, Kompong Chhnang, Svay Rieng, Kratie and Preah Vihear, which started operating under Seila Program Phase II during 2002.) IDA-funded activities in the 15 provinces were planned to be phased-in over the first 3 years of implementation starting with up to 698 communes in 7 province in year 1 (Banteay Meanchey, Battambang, Kampong Cham, Prey Veng, Pursat, Siem Reap, Takeo), expanding to up to 980 communes in 11 provinces in year 2 (additionally Kampong Chhnang, Kampong Speu, Kratie, Svay Rieng) and up to 1110 communes in 15 provinces in years 3 and 4 (additionally Otdar Meanchey, Pailin, Preah Vihear, Ratanakiri).

However, during the supervision mission of March-April 2004 STFS informed IDA that Ratanakiri would not be included in the expansion for 2005. The reasons for this recommendation were that the the NREM program component in Ratanakiri already results in a heavy workload for Seila Programme and the Commune Councils, so that implementation of RILGP in addition might overstretch capacity, and that the number and population of the communes involved are small, so that omitting this province would not have a major impact on the rate of disbursement of the loan.

As explained in Section 6 below, the remaining Component 1 funds will be disbursed in support of sub-projects in these 14 provinces, begun in 2005-2006. Therefore, the RILGP coverage for 2007 remains the same as in 2006, i.e:

Province	# Communes
1 Banteay Meanchey	64
2 Battambang	96
3 Kampong Cham	173
4 Kampong Chhnang	69
5 Kampong Speu	87
6 Kracheh	46
7 Preah Vihear	49
8 Prey Veng	116
9 Pursat	49
10 Siem Reap	100
11 Svay Rieng	80
12 Takeo	100
13 Otdar Meanchey	24
14 Krong Pailin	8
Total Communes	1061

4. RILGP Achievements 2003 - 2006

Component One - Local Planning and Investment

The Project Implementation Plan (PIP) projected an amount of \$US 4.6 million to be reimbursed against Component 1 in each of the years 2003 through 2005, with \$US 5.1 million to be reimbursed in 2006.

The amount of eligible expenditures under budget year 2003 to 2005 sub-projects, reimbursed up to end 2006, is \$US 14.6 million, i.e. 105% of the target for those years, and the value reimbursable against year 2006 sub-projects is expected to exceed the target. However, the

actual rate of disbursement of the loan funds lags well behind the commitment to sub-projects, because of the time required for sub-project implementation, because of implementation delays and because of the time required to process payments and request reimbursements. Thus, it is anticipated that about US \$ 620,000 further reimbursements against Year 2005 subprojects will occur in 2007.

The table below shows the total reimbursable value of sub-projects for which reimbursements have been claimed by year, and the total value of SOE submitted for reimbursement each year. Reimbursement was less than 25% of the (PIP) planned figure in 2003, slightly below the planned figure for 2004 and 2005 and higher than the planned figure for 2006. A projection for disbursement of Component 1 funds during the remaining part of the project is presented in Part 6 below.

Budget year	# Sub-projects	Total value	Reimbursable value	Total of SOE submitted by financial year				
				FY 2003	FY 2004	FY2005	FY2006	Total
2003 sub-projects	769	4,031,432	3,833,592	904,659	2,894,345	23,507	6,349	3,828,860
2004 sub-projects	1095	5,993,188	5,444,537	0	1,631,843	3,457,762	314,559	5,404,165
2005 sub-projects	1068	7,231,010	6,068,981	0	0	1,011,703	4,435,801	5,447,504
2006 sub-projects	417	3,727,381	2,921,106	0	0	0	1,637,433	1,637,433
Total	3349	20,983,011	18,268,217	904,659	4,526,188	4,492,972	6,394,142	16,317,961

Contribution to development of systems

With the active support of IDA, STFS and PLG have contributed to dialogue and development of improved systems for project implementation, financial recording and transparency of the C/S Fund. Key achievements in this field have included:

- Development, review and improvement of the C/S Fund Project Implementation Manual (PIM) including social and environmental safeguards and procurement rules;
- Improvements to the C/S accounting system including recording of cash deposits in individual commune / sangkat accounts, and use of contract registers to track payments and sources of funds;
- Assisted MoI – DoLA to design a system of C/S Fund Accountability Boards to receive and take action on allegations of abuse of the C/S Fund in each Province / Municipality.

A computerised accounting system for the Provincial Treasury (“CDAS”) was developed by STFS but was not operationalised as it was felt there was insufficient support for this step in the National Treasury.

Component Two – Policy Support and Project Management – Achievements in 2006

The Policy Support and Project Management Component finances the strengthening and backstopping of national, provincial and local institutions to implement their respective project responsibilities. More specifically, the component finances technical assistance and capacity building, logistical and operational expenses, workshops, goods including vehicles and office and other equipment, and construction or repair of office facilities required at national, provincial and commune levels.

Works scheduled in the PIP consisted of construction or repair of six buildings. Although there were delays arising principally from uncertainties about the level of counterpart funding from Provincial Government budgets, five of these buildings had been completed by the end of 2005. The sixth building, in Kratie, suffered long delays because of difficulty of finding a contractor – the contract was re-advertised three times between December 2003 and August 2005, before a successful bidding was completed. Further delays occurred during construction; however the building was eventually completed in December 2006.

Procurement of **goods and office equipment** is fully complete, the last items being 12 boats, which were delivered in the first half of the 2005.

A number of **consultant studies** which were planned for 2006 did not in the event take place. The reasons varied from case to case, and are summarized briefly in the following paragraphs.

A **Socio-Economic Impact Survey** was designed and expressions of interest were received from 20 companies. However, in the event only two out of six shortlisted companies submitted financial and technical proposals and in both cases, the technical proposals were judged to be of insufficient quality. Agreement between World Bank and STFS on the outcome of the evaluation was not reached until November 2006. Therefore, it is now intended to carry out this study in 2007.

For a number of planned **individual consultant studies**, terms of reference were prepared and in some cases consultants were identified by the individual consultant selection process, by the third quarter of 2006. However, STFS then indicated its view that it would be inappropriate for STFS to conduct these studies so close to the end of its responsibility for RILGP, given that the new implementing agency, NCDD, would then be responsible for responding to the study findings. The studies affected by this problem were:

- An Assessment Of The Effectiveness Of Safeguard Mechanisms For Land Users And Environment, In The C/S Fund Project Implementation Process (requested by World Bank during the supervision mission in February 2006). It is hoped to go ahead with this study with the selected consultant early in 2007;
- A study of the C/S Fund Accountability Framework. For this study the selected consultant is no longer available and re-advertising will be necessary;
- A study of the District Planning Initiative. This study is no longer considered relevant in its originally envisaged form and it has not been carried forward into the 2007 workplan;
- A study of the technical assistance arrangements for C/S Fund (with MRD). TOR for this study have been prepared and it is hoped to implement the study early in 2007.

Under the 2006 consultancy plan, an individual national irrigation consultant was engaged to work on strengthening technical capacity for irrigation design in the C/S Fund projects. The major output of this consultancy was a training course, delivered by MoWRAM with assistance from the consultant in the third quarter of 2006. 95 trainees attended the course, of whom 48 were Technical Support Officials directly responsible to provide engineering technical assistance to Commune Councils.

The annual external audit of RILGP 2005 accounts was conducted in the second quarter of 2006 as part of a joint audit with five projects participating, under agreement between seven donor agencies (UK-DfID, SIDA and UNDP for PLG project; UNICEF for Sith Komar; IFAD for RPRP and ADESS, Danida for CCB-NREM and IDA for RILGP). This audit was completed successfully and represents a step forward for inter-donor cooperation and harmonisation of systems.

Workshops: NCDD conducted its first Annual Workplan and Budget workshop in Phnom Penh in October 2006, with funding from STFS including a contribution from RILGP. A reflection workshop on implementation of the C/S Fund social and environmental safeguards policies was hosted by MoI-DoLA and funded by RILGP also in October 2006.

5. RILGP Implementation Arrangements in 2007

NCDD will take over implementation responsibilities for RILGP from 1 January 2007. MEF sent a letter in January 2007 to the World Bank asking for changes in implementation arrangements and associated changes in staff responsibilities for RILGP. The letter also requests reallocation of the credit funds between expenditure categories and proposes extension of the closing date of RILGP to end 2007. This AWPB reflects the changes proposed in the MEF letter.

NCDD have nominated a Project Director, Project Manager and Financial Management Officer for RILGP. Two Assistant Accountants, who have been responsible for RILGP accounts and preparation of SOE's for Component 1 reimbursements at STFS, will be transferred to NCDD to continue their work. The STFS staff member responsible for maintenance of the Peachtree accounting system will also be transferred to NCDD.

It is anticipated that during the first quarter of 2007, RGC will appoint an independent procurement agency to take over responsibility for all national level procurement under World Bank supported projects. This agency will be responsible for remaining procurement under RILGP Component 2 from that point on. No further procurement under Component 1 is planned at present, although it is understood that re-financing of RILGP is one option under consideration for continued World Bank support to C/S Fund. In the event that further procurement under Component 1 becomes necessary, the role of the procurement agency, if any, in this will be a matter for discussion between World Bank and RGC.

At sub-national level, implementation arrangements will be unchanged from 2006. Procurement and sub-project implementation are the responsibility of the C/S Councils; while direct financial management is the responsibility of the Provincial Treasury. Neither of these institutions operates under the Seila Program mandate and therefore they are not affected by the closing of Seila. The Provincial Rural Development Committees (PRDC) which support technical assistance and capacity building activities to the C/S Councils, are "Seila" institutions but RGC has confirmed that they will remain in place with no disruption to activities, until such time as they are replaced by new permanent institutions mandated by the Organic Law on Administration of Provinces and Districts, which is expected to pass the National Assembly during 2007.

Technical assistance to RILGP, which has heretofore been provided by PLG advisors under agreement with the PLG donors, will be provided through the new PSDD project in 2007. The same level of advisory services and in many cases the same personnel are expected to remain in place and there should be no resulting disruption to RILGP execution.

Commune/Sangkat Council elections will be held on 1 April 2007. The Councils will cease normal operations at the end of February 2007 for a one month campaign period, and it is expected that the new Councils will assume responsibilities from the beginning of May. There will inevitably be some disruption to C/S Fund operations, both from the short-term effects of the election period and from turnover of membership and leadership of the councils. The most serious impacts are likely to be felt on implementation of Year 2007 projects, for which procurement will not begin until after the new Councils are sworn in. Ministry of Interior issued a letter in November 2006, urging Provincial authorities to do everything possible to ensure that Year 2006 project implementation is completed by February 2007, but it seems certain that some projects will not be completed until after the election period. This will result in some delays in payments which may impact on the rate of reimbursements from RILGP. However, it is anticipated that these effects will be short-term only so that the sub-national level RILGP activities of project implementation and payments should be substantially complete by the end of 2007.

6. 2007 Workplan against RILGP Budget Categories

6.1 Implementation Period

The closing date of RILGP stated in the Development Credit Agreement is 30 June 2007. Cessation of subproject implementation by that date would result in a unspent balance of the credit, the time available for Component 2 activities in 2007 would be severely restricted. Accordingly, MEF has proposed to IDA that the closing date be amended to 31 December 2007, with the possibility for payments (particularly the Component 1 reimbursements) to continue during a four-month grace period thereafter. This AWPB is prepared on the basis of this later closing date.

6.2 Resources

The expected unspent balance of the IDA credit for RILGP at the end of 2006 is about XDR 4.16 million, or US \$6.25 million, as shown in the table below.

Calculation of Balance of IDA Credit for RILGP at End 2006						
Category	Category Description	Allocated	Undisbursed (end 2006 Q3)	Final Quarter 2006 (predicted)	Expected Balance End 2006	
		XDR	XDR	XDR	XDR	USD
1	WORKS / PT.B2	150,000	28,188	10,572	17,616	26,424
2	GOODS / PT.B2	650,000	112,117	-	112,117	168,176
3 (I)	CONSULT / PT.B1	550,000	550,000	-	550,000	825,000
3 (II)	CONSULT / PT.B2	460,000	257,726	4,370	253,356	380,035
4	WORKSHOPS / PT.B2	30,000	13,258	2,428	10,830	16,244
5	SUB-PROJ / PT A2	13,850,000	4,128,393	1,317,429	2,810,963	4,216,445
6	OPER COSTS / PT.B1	410,000	410,000	-	410,000	615,000
	Cancelled from credit	-25,054.52				
Totals		16,074,945	5,499,681	1,334,799	4,164,882	6,247,323

The whole of this amount is allocated against activities in this AWPB. It is noted that some payments, particularly those related to closing of the project, such as the final project audit and the end-of-project evaluation, may in fact occur in the first quarter of 2008.

6.3 Component 1 (Sub-Project Grants)

A sum of US \$ 5,683,000 is allocated for reimbursement of eligible sub-project expenditures during 2007. The projected workplan figure for 2006 was US \$ 6 million while the final figure is expected to be about US \$ 6,395,000, so that the total for the two years together will be about US \$ 12 million.

The table below shows the predicted amount of outstanding reimbursements from the RILGP credit, against eligible expenditures on Year 2005 and Year 2006 projects, after the end of 2006.

Prediction of Reimbursements from RILGP Credit in 2007					
	Year 2005 projects	Year 2006 Contracts			Totals
		Validated	Awaiting Validation	Bidding 2006 Q4	
# contracts	1068	876	23	100	2067
CSF value	6,289,100	6,082,488	193,118	694,38	13,259,053
Reimbursable (0.965 x CSF)	6,068,981	5,869,601	186,359	670,046	12,794,987
Reimbursed to end 2006	5,447,504	1,637,433	-	-	7,084,937
Reimbursement in 2007	621,477	4,232,168	186,359	670,046	5,710,049

There are 1068 Year 2005 contracts identified as eligible for RILGP reimbursements. The total amount of C/S Fund allocated to these contracts is equivalent to US \$ 6,289,100 (at the current exchange rate of \$1 = 4080 riels). Tax is deducted from payments at 3% for “estimated regime” contractors and 10% for “real regime” contractors; analysis of the data in the PID shows that the average deduction is about 3.65%. Therefore, the calculated total reimbursement against these contracts is US \$ 6,068,981, of which US \$ 5,477,504 will have been reimbursed by the end of 2006, leaving an outstanding amount of US \$ 621,477.

For year 2006, 876 contracts already identified as eligible for RILGP, with a reimbursable amount calculated as US \$ 5,869,601, of which US \$ 4,232,168 will be outstanding at the end of the year. In addition, there are 23 contracts recorded in the PID which are expected to be validated as eligible once data errors are corrected. A second round of C/S Fund bidding is in progress in the final quarter of 2006, in communes where the bidding failed the first time, or where seasonal conditions are such that implementation in the second and third quarters is not possible. It is expected that this bidding round will yield about 100 additional eligible projects with an estimated C/S F commitment of around US \$ 694,000 (based on average contract values recorded already).

Taking the total of all these categories of contract, the estimated outstanding reimbursement is US \$ 5,710,000; i.e. similar (taking uncertainties into account) to the funds available. Therefore, it appears that the entire fund available to Component 1 can be disbursed against outstanding payments for Year 2005-2006 subprojects.

There are a number of uncertainties concerning this calculation, the most important of which are:

- the funds available depend on the USD- SDR exchange rate, which is subject to fluctuation;
- the amount reimbursable per contract depends on the dollar-riel exchange rate, which is also subject to fluctuation;
- the timing of implementation of the contracts. If there are substantial delays, it might become impossible to disburse the full allocation for Component 1 without a further extension;
- the final number and value of the contracts are not yet certain.

It is proposed to review the number of eligible projects and the progress of implementation at the end of the first quarter of 2007. If at that point it is found that there will be a serious shortfall in eligible expenditures for reimbursement, against the available funds for Component 1, the option of including a limited number of Year 2007 subprojects may be taken up. Before Year 2007 C/S Fund contracts could be included as RILGP subprojects, it would be necessary to conduct a prior review process of the Year 2007 procurement. It would also be necessary for World Bank to resolve with MEF outstanding questions concerning the role of the independent procurement agent, if any, in Component 1 procurement.

6.4 Civil Works (Component 2)

A sum of US \$ 100,000 (US \$ 90,000 from the IDA account) is allocated for construction of buildings for PRDC-ExCom in Battambang and Siem Reap. These buildings are a priority as at present PRDC Battambang operates from a small building in the compound of Provincial Department of Rural Development, some distance from the office of the Provincial Governor (“Sala Khet”) which has the institutional responsibility. Further, the present building is too small to accommodate the PLG advisory team, which operates from a separate building in the same

compound, the only province in which this arrangement is maintained. In Siem Reap, ExCom-CAU and Finance Unit have a small building on the Sala Khaet site, but LAU and TSU have separate accommodation and the advisory team are located in a separate office in the PDRD compound.

The final payment for the ExCom building in Kratie will be due in June 2007, at the end of a six month guarantee period. The amount of this payment will be US \$ 1,915 (1,724 from the IDA account).

6.5 Goods (Component 2)

The work of PLAU and TSU in supporting C/S Fund project planning and implementation, depends on the ability of staff to travel to the countryside, often in difficult conditions. All field-based staff of these units are allocated motorcycles, however some of these machines are now very old and unreliable, and incur high fuel and maintenance costs which have to be met from standard allowances from ExCom. It is proposed to use US \$50,000 from the credit to purchase 40 new motorcycles to be distributed to PLAU and TSU in the RILGP provinces on a priority basis.

6.6 Consultant Services (Component 2)

6.6.1 Consultant Services under Part B(1) of the Project: institutional strengthening.

RILGP design incorporates the assumption that core technical assistance will be provided by the PLG project. However, the projected closing date of PLG was 31 December 2005 and so provision was made for funding these costs from the loan in 2006. RGC and PLG donors have now agreed that core technical assistance for RILGP will continue to be supported through 2007, by the new "PSDD" project, so it will not be necessary to pay these costs from the loan. Therefore, no expenditures are planned in this category.

6.6.2 Consultant Services under Part B(2) of the Project: Policy Reform and Project Management

IDA funds will be used to procure consultant services in 2006 in accordance with the DCA for component 2 and under four sub-categories of the PIP, as follows:

- Monitoring and Evaluation Consultants;
- Research Consultants (Strategic Studies for Decentralisation and Deconcentration);
- Consultancies to strengthen implementation procedures;
- Audit

These services will be procured in accordance with the DCA and the RILGP Project Implementation Manual, and the procurement methods are described in the procurement plan in Annex 111 of this workplan.

Monitoring and Evaluation

1. An **Evaluation of the Socio-Economic Impact of C/S Fund Roads** was designed and a procurement process conducted during 2006. However, the procurement was not successful and it is now intended to re-advertise this assignment. The study will be conducted during the second quarter of 2007. US \$ 75,000 are allocated for this study (IDA share US \$ 71,250).
2. An **Assessment Of The Effectiveness Of Safeguard Mechanisms For Land Users And Environment, In The C/S Fund Project Implementation Process**. This was requested by World Bank during the supervision mission in February 2006. The

objectives are (1) to: to understand peoples decision making regarding land donations for development purposes, their willingness and objections, and assess the practicability of present grievance procedures; and (2) to evaluate implementation of the environmental guidelines, and in doing so to acquire baseline information for systematic monitoring in the following years. Preliminary data were collected by STFS during the third quarter of 2006 and an expert consultant was identified through the procurement process.

The RILGP supervision mission of October-November 2006 requested changes to the TOR for this study and also proposed environmental impact awareness training to be conducted for the Environmental Safeguards focal points and the technical support officials. It is intended to amend the consultant TOR to include development of the training materials and to proceed with this study early in 2007. US \$ 40,000 is allocated for this study (IDA US \$ 38,000), to include the cost of hiring national consultants to assist the international expert consultant in conducting the study.

- 3. End Of Project Evaluation.** As this is the final year of the RILGP, an end of project evaluation will be designed and procured in the second half of the year. US \$ 95,000 (IDA US \$ 90,500) has been allocated for this purpose.

Strategic Studies for Decentralisation and Deconcentration

- 1. A study of the C/S Fund Accountability Framework.** During 2005 NCSC approved a new accountability framework for the C/S Fund, involving the creation of Accountability Working Groups with Provincial, Commune, private sector and civil society representation in each province and municipality. These Working Groups are empowered to receive complaints of abuse of C/S Funds and malpractice in C/S Fund operations, either openly or in confidence. The Working Groups will review complaints received and are empowered to take action against individuals found responsible. The consultant will assist MoI-DoLA to review the functioning of these Accountability Working Groups and identify actions needed to strengthen their effectiveness. Procurement for this assignment during 2006 was not successful and it is now planned to recruit a consultant to conduct the study early in 2007.
- 2. A study of the technical assistance arrangements for C/S Fund (with MRD).** Under the Seila program, technical assistance for design and implementation of C/S Fund projects is delivered through the Technical Support Units (TSU) which are managed by the Director of the Provincial Department of Rural Development and receive capacity building support and assistance from MRD. A study of the effectiveness of the TSU was conducted in 2004 with RILGP funding. The services provided by TSU are essential to ensure the quality of C/S Fund project outputs, but there are weaknesses identified in the capacity of the Technical Support Officials and in their institutional responsibilities and accountability. There is also no certainty of continued funding once the Seila Program ends in 2006. Therefore, it is proposed to engage a consultant who will work with MoI-DoLA and MRD to identify suitable arrangements for continued technical assistance to C/S Fund projects post 2007. A TOR for this study was prepared in 2006 and it is planned to recruit a consultant to conduct the study early in 2007 (US \$ 20,000; IDA US \$ 19,000).

Consultancies to strengthen implementation procedures

- 1. Revision of the Seila Technical Manual and Seila Templates Program.** The Seila Technical Manual is a manual of standard design details and technical specifications which are used in almost all C/S Fund projects and many other projects besides. The

Seila Templates is an interactive software package with the same content as the manual plus automatic translation and cost estimation functions. There is a need to review and update these materials, particularly to increase the coverage of irrigation-related project outputs. There is also a need to incorporate technical monitoring checklists designed by MRD, and technical feasibility study forms which until now have been included in the C/S Fund Project Implementation Manual. A local engineering consulting company will be engaged to lead a review of the manual with participation of MRD and MoWRAM, and to deliver an updated manual and software to be disseminated under NCDD authority. The cost of this work is estimated as US \$ 100,000 (IDA US \$ 90,000).

2. A National Safeguards Adviser will be engaged to carry out the following tasks:

To assist to NCDDS to update, revise and improve the PIM guidelines for environmental and social safeguards in C/S Fund implementation, consistent with the intentions of these safeguard policies and with the policies of World Bank as a funding partner for C/S Fund;

To assist NCDDS to build the capacity for understanding and implementation of the safeguard guidelines amongst key Provincial officials and at the Commune / Sangkat level;

To strengthen the capacity of NCDDS to monitor implementation and ensure compliance with the safeguard guidelines in implementation of C/S Fund;

To facilitate liaison and communication between NCDDS and World Bank on issues related to implementation of the safeguards;

To collaborate with staff and advisers of NCDDS to ensure a consistent approach to issues related to land use and environmental management by C/S Councils.

The National Safeguards Adviser will be engaged for twelve months from January 2007. The cost of this consultancy is estimated at US \$ 20,000 (IDA US \$ 19,000).

The annual external audit

An external audit is a condition of the loan agreement. As in 2006, this study will be conducted jointly with audit of the PLG, Danida CCB-NREM, and IFAD RPRP funds managed by STFS and with UNICEF-Sith Komar. Costs will be shared proportionately to the financial size of the projects and the contribution from RILGP is anticipated to be \$US 20,000 (IDA US \$ 19,000). A similar sum has been reserved for the annual audit of the year 2007 accounts.

6.7 Workshops (Component 2)

In accordance with the PAD and the DCA the IDA Credit will also support a series of national-level workshops to be conducted over the course of the project, focused on periodic reviews of the Seila systems and updates of the reforms. The budget allocated for these workshops in 2007 is US \$ 35,000. Of this, US \$ 15,000 is allocated to support the NCDD Annual Workplan and Budget workshop, to take place in September or October 2007. US \$ 5,000 is allocated to support workshops in support of a review of the C/S Fund Project Implementation Manual. A further US \$ 5,000 is allocated to support the proposed training in environmental impact awareness. The remaining US \$ 10,000 is allocated for workshops in support of consultant studies.

6.8 Operating Costs

RILGP project design incorporates the assumption that operations costs would be funded by the PLG project. However, the planned closing date for PLG was 31 December 2005 and therefore RILGP includes provision for operating costs (SDR 410,000) to be funded from the loan during

2006. PLG support was extended to the end of 2006 and the new PSDD project will support these costs through 2007. Therefore, no expenditures from the IDA credit will be made in this category.

7. RILGP Activities in 2008

MEF have proposed to IDA to extend the closing date for RILGP to 31 December 2007.

After that date, project implementation activities will cease. However, it is anticipated that the following expenditures may fall due in the first quarter of 2008:

Final reimbursements of Component 1 (sub-project grants) expenditures. The target is to complete these in 2007 but the possibility the final reimbursements occurring early in 2008 must be recognised.

End of Project Evaluation. This activity is budgeted in this 2007 AWPB but it may be that the assignment is completed and the final payments fall due early in 2008.

Audit of 2007 Accounts. A sum of US \$ 20,000 is reserved for this purpose.

ANNEXES

Annex I 2007 RILGP Work Plan

2007 RILGP Annual Workplan

ACTIVITIES	2006		2007												Q1 2008	Focal Points		
	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC		RGC/NCDDS	PSDD	
Category One: Works																		
<i>Construction of ExCom buildings in Battambang and Siem Reap</i>																		
Design																		
Procurement																	PM, ExCom	Savy, SPPA
Construction																		
<i>ExCom Bulidng Kratie</i>																		
Final payment on completion of guarantee period																		
Category Two: Goods																		
Procurement of 50 motorcycles for PLAU and TSU																	PM, MEF (IPA)	
Category Three: Consultant Services																		
<i>Socio-Economic Impact Evaluation of C/S Fund Roads</i>																	PM, MEF	Julian, Savy
Procurement process																		
Study undertaken																		
Report presented to WB																		
<i>Study of C/S Fund Accountability Groups</i>																	PM, DoLA, MEF	Julian, Savy
Procurement Process																		
Study undertaken																		
Report presented to WB																		
<i>Assessment of Safeguards Mechanisms and Capacity Building for EIA</i>																	PM, MoI, MEF	Julian, Savy
Study undertaken																		
Training course and awareness materials developed																		
Training course delivered																		
Report presented to WB																		
<i>National Safeguards Adviser</i>																	PM, NCDDS, DoLA	Julian, Ponnlok
Procurement process																		
Adviser in post																		
Report presented to WB																		
<i>Revision of Seila Technical Manual</i>																	PM, MoI, MRD, MoWR	Julian, Buntha
Procurement Process																		
Work carried out																		
Report presented to WB																		
<i>Technical Assistance Arrangements for CS Fund</i>																	PM, MoI, MRD	Julian, Buntha
Procurement Process																		
Study undertaken																		
Report presented to WB																		

2007 RILGP Annual Workplan

ACTIVITIES	2006		2007												Q1 2008	Focal Points		
	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC				
<i>End of Project Evaluation</i>																	PM, Mol, MEF, IPA	Julian, Savy
Procurement process																		
Study Undertaken																		
Report presented to WB																		
<i>Financial Audit of 2006 Accounts (joint with other projects)</i>																	PM, MEF	Julian, Savy
Procurement process																		
External audit undertaken																		
Audit report presented to WB																		
Category Four: Workshops																		
<i>NCDD Annual Workplan and Budget Workshop</i>																	PM	SCL
Report presented to WB																		
<i>Workshop to review Project Implementation Manual</i>																	Ponnlok, Julian, Buntha	
Report presented to WB																		
<i>Miscellaneous workshops related to consultant studies</i>																		
Report presented to WB																		
Category Five: Sub Project Grants																		
Traning of newly recruited Technical Support Officials																	RGC	PLG
Provincial Treasury monthly Meetings in PNP																	MRD	Julian
Sub project implementation (2006 sub-projects)																	PM	Savy
Treasury reports to NCDDS (2006 sub-projects)																	Prov Treasury	Seth, Savy
SOE preparation by NCDD to MEF and WB																	PM, FMO	Seth, Savy
Reimbursements from WB to RGC MEF account																	MEF	
Category Six: Operating Costs																		
																	RGC	PLG

Annex II 2007 Commune/Sangkat Fund Allocations

Commune/Sangkat Fund Allocation 2007 (35-35-30: Poverty Index)

Summary by Province

No.	Province	Commune	# Councilors	# Villages	Fund Allocation			Fund Disbursed by Target Dates		
					Admin	Develop	Total	End May: 50%	End July: 80%	End September: 100%
1	Banteay Meanchey	64	504	623	R 1,267,887,500	R 2,520,150,000	R 3,788,037,500	R 1,894,018,750	R 3,030,430,000	R 3,788,037,500
2	Battambang	96	744	741	R 1,847,899,167	R 3,667,856,000	R 5,515,755,167	R 2,757,877,584	R 4,412,604,134	R 5,515,755,167
3	Kampong Cham	173	1335	1758	R 3,414,268,400	R 6,654,003,000	R 10,068,271,400	R 5,034,135,700	R 8,054,617,120	R 10,068,271,400
4	Kampong Chhnang	69	415	553	R 1,069,971,300	R 2,278,574,000	R 3,348,545,300	R 1,674,272,650	R 2,678,836,240	R 3,348,545,300
5	Kampong Speu	87	605	1308	R 1,681,594,333	R 3,084,663,000	R 4,766,257,333	R 2,383,128,667	R 3,813,005,866	R 4,766,257,333
6	Kampong Thom	81	575	732	R 1,459,723,800	R 2,855,351,000	R 4,315,074,800	R 2,157,537,400	R 3,452,059,840	R 4,315,074,800
7	Kampot	92	542	482	R 1,336,218,400	R 3,012,113,000	R 4,348,331,400	R 2,174,165,700	R 3,478,665,120	R 4,348,331,400
8	Kandal	147	1061	1087	R 2,617,222,500	R 5,177,556,000	R 7,794,778,500	R 3,897,389,250	R 6,235,822,800	R 7,794,778,500
9	Koh Kong	33	187	131	R 449,544,300	R 971,612,000	R 1,421,156,300	R 710,578,150	R 1,136,925,040	R 1,421,156,300
10	Kratie	46	280	250	R 688,096,900	R 1,512,867,000	R 2,200,963,900	R 1,100,481,950	R 1,760,771,120	R 2,200,963,900
11	Mondolkiri	21	105	90	R 261,054,800	R 571,633,000	R 832,687,800	R 416,343,900	R 666,150,240	R 832,687,800
12	Phnom Penh	76	652	637	R 1,608,418,700	R 3,212,776,000	R 4,821,194,700	R 2,410,597,350	R 3,856,955,760	R 4,821,194,700
13	Preah Vihear	49	317	208	R 754,182,400	R 1,370,257,000	R 2,124,439,400	R 1,062,219,700	R 1,699,551,520	R 2,124,439,400
14	Prey Veng	116	886	1137	R 2,250,459,300	R 4,294,671,000	R 6,545,130,300	R 3,272,565,150	R 5,236,104,240	R 6,545,130,300
15	Pursat	49	339	501	R 883,648,900	R 1,735,481,000	R 2,619,129,900	R 1,309,564,950	R 2,095,303,920	R 2,619,129,900
16	Ratanakiri	49	251	240	R 625,976,000	R 1,361,752,000	R 1,987,728,000	R 993,864,000	R 1,590,182,400	R 1,987,728,000
17	Siem Reap	100	668	875	R 1,702,586,900	R 3,523,879,000	R 5,226,465,900	R 2,613,232,950	R 4,181,172,720	R 5,226,465,900
18	Sihanuk Ville	22	144	94	R 342,310,300	R 767,353,000	R 1,109,663,300	R 554,831,650	R 887,730,640	R 1,109,663,300
19	Stung Treng	34	176	128	R 426,108,000	R 946,472,000	R 1,372,580,000	R 686,290,000	R 1,098,064,000	R 1,372,580,000
20	Svay Rieng	80	516	690	R 1,323,361,200	R 2,643,050,000	R 3,966,411,200	R 1,983,205,600	R 3,173,128,960	R 3,966,411,200
21	Takeo	100	734	1116	R 1,908,490,700	R 3,642,423,000	R 5,550,913,700	R 2,775,456,850	R 4,440,730,960	R 5,550,913,700
22	Odar Meanchey	24	150	231	R 395,170,300	R 790,380,000	R 1,185,550,300	R 592,775,150	R 948,440,240	R 1,185,550,300
23	Kep	5	31	16	R 72,731,900	R 168,655,000	R 241,386,900	R 120,693,450	R 193,109,520	R 241,386,900
24	Pailin	8	44	79	R 127,074,000	R 272,473,000	R 399,547,000	R 199,773,500	R 319,637,600	R 399,547,000
	TOTAL	1,621	11,261	13,707	R 28,514,000,000	R 57,036,000,000	R 85,550,000,000	R 42,775,000,000	R 68,440,000,000	R 85,550,000,000
	TOTAL FOR 14 RILGP PROVINCES	980	7,026	9,552	19,314,691,300	37,990,727,000	57,305,418,300	28,652,709,150	45,844,334,640	57,305,418,300
	TOTAL IN US\$ (exchange rate 1/4000)				\$ 4,828,672.83	\$ 9,497,681.75	\$ 14,326,354.58	\$ 7,163,177.29	\$ 11,461,083.66	\$ 14,326,354.58

RILGP shown as:

Annex III 2007 RILGP Procurement Plan

RILGP PROCUREMENT PLAN COMPONENTS 1 AND 2

TASK & PROCUREMENT METHOD & STEPS	DURATION	START	FINISH
COMPONENT 1 Sub Projects (NB only needed in case of extension to RILGP)			
First One from each province each year for Prior Review	185 days		
1. Process and outcome of pre-qualification process in each province. Documents sent to BKK and DC electronically in English translation	45 days	14/12/2006	28/01/2007
2. Bidding documents: bid announcement, contract conditions, drawings and specification, bid forms. Documents sent to BKK and DC electronically in English translation	45 days	31/01/2007	17/03/2007
3. WB NOL for document packages 1 and 2 for each province	7 days / package	18/03/2007	25/03/2007
4. Process and outcome of bid evaluation: bid forms and bid evaluation report. Proposed contract with final quantities etc. Documents sent to BKK and DC electronically in English translation. NB cannot start until after C/S Council elections completed)	19 days	15/05/2007	03/06/2007
5. WB NOL to outcome of bid evaluation	7 days / package	04/06/2007	11/06/2007
6. Conformed copy of signed contract documents, Khmer originals scanned and sent to BKK and DC electronically.	5 days after NOL	12/06/2007	17/06/2007
Other sub-projects not subject to prior review			
7. Procurement process as per PIM	60 days	18/06/2007	17/08/2007
COMPONENT 2			
Works			
Construction of ExCom Building in Battambang and Siem Reap (NCB)			
	141 days		
1. Preparation of design and tender documents	60 days	10/12/2006	08/02/2007
2. Call for expressions of interest and pre-qualification	30 days	09/02/2007	11/03/2007
3. Bidding documents issued to pre-qualified firms	10 days	12/03/2007	22/03/2007
4. Preparation of tenders	21 days	23/03/2007	13/04/2007
5. Bid Opening and Bid Evaluation	10 days	14/04/2007	24/04/2007
6. ExCom signs contract with lowest eligible bidder	5 days	25/04/2007	30/04/2007
Goods			
Purchase of 50 replacement motorcycles for PLAU and TSU (NCB)			
	59 days		
1. Preparation of specifications	10 days	01/02/2007	11/02/2007
2. Invitation to bid placed in national newspapers	30 days	12/02/2007	14/03/2007
3. Opening of bids	1 day	15/03/2007	16/03/2007

TASK & PROCUREMENT METHOD & STEPS	DURATION	START	FINISH
4. Bid evaluation and checking of supplier information	7 days	17/03/2007	24/03/2007
5. Award of Contract	7 days	25/03/2007	01/04/2007
Consulting Services (Year 2007)			
Socio-Economic Impact Evaluation (QCBS \$75,000)			
	93 days		
1. Call for expression of interest	14 days	10/12/2006	24/12/2006
2. Shortlist and draft RFP	7 days	25/12/2006	01/01/2007
3. RFP sent to shortlisted firms	7 days	02/01/2007	09/01/2007
4. Shortlisted firms prepare technical and financial proposals	31 days	10/01/2007	10/02/2007
5. Evaluation of technical and financial proposal	14 days	11/02/2007	25/02/2007
6. Negotiation	7 days	26/02/2007	05/03/2007
7. NCDD signs the contract with the firm	7 days	06/03/2007	13/03/2007
Study of C/S Accountability Framework (Individual Consultant, \$20,000)			
	38 days		
1. At least 3 CV's acquired through any appropriate means	14 days	10/12/2006	24/12/2006
2. Evaluation and ranking of the candidates	7 days	25/12/2006	01/01/2007
3. Negotiation with the first-ranked candidate.	7 days	02/01/2007	09/01/2007
4. NCDD issues contract	7 days	10/01/2007	17/01/2007
Consulting Services: National Safeguards Adviser (Individual consultant, \$20,000)			
	34 days		
1. At least 3 CV's acquired through any appropriate means	10 days	10/12/2006	20/12/2006
2. Evaluation and ranking of the candidates	7 days	21/12/2006	28/12/2006
3. Negotiation with the first-ranked candidate.	7 days	29/12/2006	05/01/2007
4. NCDD issues contract	7 days	06/01/2007	13/01/2007
Assessment and Strengthening of Safeguards Procedures (individual consultant, \$40,000)			
	76 days		
1. Preparation of TOR in consultation with MoI-DoLA and MRD	30 days	01/03/2006	31/03/2006
2. At least 3 CV's acquired through any appropriate means	14 days	01/04/2006	15/04/2006
3. Evaluation and ranking of the candidates	7 days	16/04/2006	23/04/2006
4. Negotiation with the first-ranked candidate.	14 days	24/04/2006	08/05/2006
5. STFS issues contract	7 days	09/05/2006	16/05/2006
Revision of Seila Technical Manual (QCBS, 100,000)			
	109 days		
1. Draft TOR and submit to World Bank for approval	15 days	15/01/2007	30/01/2007
2. Call for expression of interest	14 days	31/01/2007	14/02/2007
3. Shortlist and draft RFP	7 days	15/02/2007	22/02/2007
4. RFP sent to shortlisted firms	7 days	23/02/2007	02/03/2007

TASK & PROCUREMENT METHOD & STEPS	DURATION	START	FINISH
5. Shortlisted firms prepare technical and financial proposals	31 days	03/03/2007	03/04/2007
6. Evaluation of technical and financial proposal	14 days	04/04/2007	18/04/2007
7. Negotiation	7 days	19/04/2007	26/04/2007
8. NCDD signs the contract with the firm	7 days	27/04/2007	04/05/2007
<i>Study of Technical Assistance Arrangements for CS Fund (Individual Consultant, \$20,000)</i>	38 days		
1. At least 3 CV's acquired through any appropriate means	14 days	10/12/2006	24/12/2006
2. Evaluation and ranking of the candidates	7 days	25/12/2006	01/01/2007
3. Negotiation with the first-ranked candidate.	7 days	02/01/2007	09/01/2007
4. NCDD issues contract	7 days	10/01/2007	17/01/2007
<i>End of Project Evaluation (QCBS, \$100,000)</i>	109 days		
1. Draft TOR and submit to World Bank for approval	15 days	01/05/2007	16/05/2007
2. Call for expression of interest	14 days	17/05/2007	31/05/2007
3. Shortlist and draft RFP	7 days	01/06/2007	08/06/2007
4. RFP sent to shortlisted firms	7 days	09/06/2007	16/06/2007
5. Shortlisted firms prepare technical and financial proposals	31 days	17/06/2007	18/07/2007
6. Evaluation of technical and financial proposal	14 days	19/07/2007	02/08/2007
7. Negotiation	7 days	03/08/2007	10/08/2007
8. NCDD signs the contract with the firm	7 days	11/08/2007	18/08/2007
<i>Annual Audit joint with other NCDD projects (SCBQ, \$20,000)</i>	184 days		
1. Preparation of TOR and agreement between donors	100 days	01/10/2006	09/01/2007
2. Call for expression of interest	14 days	10/01/2007	24/01/2007
3. Shortlist and draft RFP	14 days	25/01/2007	08/02/2007
4. RFP sent to highest-ranked firm	7 days	09/02/2007	16/02/2007
5. Highest ranked firm prepares technical and financial proposals	14 days	17/02/2007	03/03/2007
6. Evaluation of technical and financial proposal	14 days	04/03/2007	18/03/2007
7. Negotiation	7 days	19/03/2007	26/03/2007
9. NCDD signs the contract with the firm	7 days	27/03/2007	03/04/2007

Annex 1V 2007 Budget Status

2007 RILGP Budget Status and Forecast

Table 1: IDA Funds

Description	Allocated SDR	Expenditure up to December 2006 (SDR)	Balance Available for 2007 (SDR)	Expected Expenditure Jan 2007 - end of project (USD)	Expected Expenditure Jan 2007 - end of project (SDR) SDR1 = \$1.5	Expected Total Expenditure - whole project period (SDR)	Proposed Reallocated Budget (SDR)
1. Works under Part B(2)	150,000	132,384	17,616	91,724	61,149	193,533	(43,533)
2. Goods under Part B(2)	650,000	537,883	112,117	50,000	33,333	571,216	78,784
3. Consultant service							-
<i>(i) under part B(1)</i>	550,000	-	550,000	-	-	-	550,000
<i>(ii) under Part B(2)</i>	460,000	206,644	253,356	387,600	258,400	465,044	(5,044)
4. Workshops under Part B(2)	30,000	19,170	10,830	35,000	23,333	42,504	(12,504)
5. Sub-project Grants under Part A(2)	13,824,945	11,013,982	2,810,963	5,683,000	3,788,667	14,802,649	(977,704)
6. Operating Costs under part B(1)	410,000	-	410,000	-	-	-	410,000
Cancelled from credit	25,055						
Total	16,100,000	11,910,063	4,164,882	6,247,324	4,164,882	16,074,946	(0)

Table 2: RGC Funds

Description	RGC %	Expenditure up to December 2006 (USD)	Expenditure up to December 2006	Expected Expenditure Jan 2007 - end of project (USD)	Expected Total Expenditure (whole project period)
1. Works under Part B(2)				\$20,383	
2. Goods under Part B(2)				\$0	
3. Consultant service				\$0	
<i>(i) under part B(1)</i>				\$0	
<i>(ii) under Part B(2)</i>				\$36,374	
4. Workshops under Part B(2)				\$0	
5. Sub-project Grants under Part A(2)				\$0	
6. Operating Costs under part B(1)				\$0	
Total				\$56,757	

Annex V 2007 Monthly Budget Forecast by Category

MONTHLY ESTIMATED EXPENDITURE AND CASH FLOW PLAN FOR RILGP (January to End of Project)

Item No	Description	Unit	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Q1 2008	Total	
Category 1: Civil works (Completion of construction of 6 buildings)																	NB final payment for ExCom buildings \$10,000 will be in Q1 2008
	ExCom Buildings, Battambang and Siem Reap	2								50,000			45,000		5,000	\$ 100,000.00	
	Final Payment on ExCom Building, Kratie	1						1,915								\$ 1,915.00	
	Total (IDA Account 90%)		0	0	0	0	0	1,724	0	45,000	0	0	40,500	0	4,500	\$ 91,723.50	
	Total (RGC Account 10%)		0	0	0	0	0	192	0	5,000	0	0	4,500	0	500	\$ 10,191.50	
	Tax (RGC Account, 10% of company contracts)		0	0	0	0	0	192	0	5,000	0	0	4,500	0	500	\$ 10,191.50	
Category 2: Goods																	
	Replacement motorcycles for PLAU / TSU	40				50,000											
	Total (IDA Account)		0	0	0	50,000	0	0	0	0	0	0	0	0	0	50,000.00	
	Total (RGC Account)																
Category 3: Consultant Services (Please refer to details in Procurement Plan 2007)																	
1	Socio-Economic Study of C/S Fund Roads	1				25,000		25,000		25,000						\$ 75,000.00	
2	Study of C/S Fund Accountability Working Groups	1		10,000		10,000										\$ 20,000.00	
3	International Expert on Safeguard Mechanisms	1	15,000		15,000		10,000									\$ 40,000.00	
4	National Safeguards Adviser	1	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500		\$ 18,000.00	
5	Revision of Technical Manual	1					25,000		25,000		25,000		25,000			\$ 100,000.00	
6	Study of Technical Assistance Arrangements for C/S Fund	1		10,000		10,000										\$ 20,000.00	
7	End of Project Evaluation	1									25,000	25,000	25,000	20,000		\$ 95,000.00	
8	Annual Audit	2					10,000	10,000							20,000	\$ 40,000.00	
	Total (IDA Account 95%)		15,675	20,425	15,675	44,175	44,175	34,675	25,175	25,175	48,925	25,175	48,925	20,425	19,000	\$ 387,600.00	
	Total (RGC Account 5%)		825	1,075	825	2,325	2,325	1,825	1,325	1,325	2,575	1,325	2,575	1,075	1,000	\$ 20,400.00	
	Tax (RGC Account, 10% of company contracts)				5,974				6,000	2,000					2,000	\$ 15,974.00	
Category 4: Workshops																	
1	NCDD AWPB Workshop	1									15,000					\$ 15,000.00	
2	Review of Project Implementation Manual	1						5,000								\$ 5,000.00	
3	Training on environmental impact assesement	1					5,000									\$ 5,000.00	
4	Workshops related to consultant studies	6	2,500				2,500				2,500		2,500			\$ 10,000.00	
	Total (IDA Account 100%)		2,500	0	0	0	7,500	5,000	0	0	17,500	0	0	2,500		\$ 35,000.00	
Category 5: Subprojects																	
1	Banteay Meanchey	\$	70,000	70,000	70,000	70,000	70,000	70,000	70,000	70,000						\$ 560,000.00	
2	Battambang	\$	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000						\$ 600,000.00	
3	Kampong Cham	\$	101,250	101,250	101,250	101,250	101,250	101,250	101,250	101,250						\$ 810,000.00	
4	Kampong Chhnang	\$	66,250	66,250	66,250	66,250	66,250	66,250	66,250	66,250						\$ 530,000.00	
5	Kampong Speu	\$	21,250	21,250	21,250	21,250	21,250	21,250	21,250	21,250						\$ 170,000.00	
6	Kratie	\$	37,500	37,500	37,500	37,500	37,500	37,500	37,500	37,500						\$ 300,000.00	
7	Preah Vihear	\$	23,125	23,125	23,125	23,125	23,125	23,125	23,125	23,125						\$ 185,000.00	
8	Prey Veng	\$	82,500	82,500	82,500	82,500	82,500	82,500	82,500	82,500						\$ 660,000.00	
9	Pursat	\$	33,750	33,750	33,750	33,750	33,750	33,750	33,750	33,750						\$ 270,000.00	
10	Siem Reap	\$	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000						\$ 360,000.00	
11	Svay Rieng	\$	68,750	68,750	68,750	68,750	68,750	68,750	68,750	68,750						\$ 550,000.00	
12	Takeo	\$	56,250	56,250	56,250	56,250	56,250	56,250	56,250	56,250						\$ 450,000.00	
13	Otdar Meanchey	\$	23,750	23,750	23,750	23,750	23,750	23,750	23,750	23,750						\$ 190,000.00	
14	Pailin	\$	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000						\$ 48,000.00	
	Total (IDA Account 100%)		710,375	710,375	710,375	710,375	710,375	710,375	710,375	710,375	0	0	0	0		\$ 5,683,000	
	Total for IDA Account		728,550	730,800	726,050	804,550	762,050	751,774	735,550	780,550	66,425	25,175	89,425	22,925	23,500	6,247,324	
	Total for RGC Account		825	1,075	825	2,325	2,325	2,017	1,325	6,325	2,575	1,325	7,075	1,075	1,500	56,757	
	Grand Total		729,375	731,875	726,875	806,875	764,375	753,790	736,875	786,875	69,000	26,500	96,500	24,000	25,000	6,304,081	

These are projected figures only

Annex VI 2007 Training Plan

ANNEX VI RILGP 2007 TRAINING PLAN				
TRAINING NAME	TARGET GROUPS	TRAINING OBJECTIVE	PROPOSED DATES	BRIEF DESCRIPTION
1. C/S Council Capacity Building				
Planning Process	C/S Councilors; Planning and Budgeting Committee	Revised planning procedures disseminated and understood by newly elected Councils and PBC.		
Management Skills for C/S Councils	C/S Chiefs and Councilors, C/S Clerks	Strengthened management skills		
Monitoring and Evaluation	C/S Councils; M&E Focal Persons	Improved capacity for monitoring and evaluation by C/S Councils		
Conflict Resolution	C/S Chiefs and Councilors	Improved capacity for conflict resolution		
2. Technical Capacity Building				
TSO Basic Training	Newly recruited TSO (about 25 persons)	All TSO equipped with core knowledge and skills required to perform their job.	January 2007	2 week basic training course organised under MRD-Seila workplan

TRAINING NAME	TARGET GROUPS	TRAINING OBJECTIVE	PROPOSED DATES	BRIEF DESCRIPTION
Contractor Training	Contractors pre-qualified for CS Fund contracts	Contractors fully understand (1) context of /S Fund including decentralisation principles; (2) C/S Fund procurement and contract supervision procedures; (3) payment procedures including tax liabilities, (4) Seila technical standards	February-April 2007	3 day training course organised under MRD-Seila workplan; conducted at 5 regional locations
Environmental Impact Awareness Training	Environmental Safeguard Focal Points, TSOs	Improved understanding of potential environmental impacts of small scale infrastructure projects, and options for mitigation	May 2007	3 day training course designed by international safeguards consultant and national safeguards consultant.