

**Decision  
On  
The Establishment of National Accountability Working Group (NAWG)**

**National Committee for the Management of Decentralization and Deconcentration Reform  
(NCDD)**

- Has seen the Constitution of the Kingdom of Cambodia;
- Has seen Royal Decree No. 0908/1055 dated 25 September 2008 on the appointment of the Royal Government of Cambodia;
- Has seen Royal Kram No.02/94 dated 20 July 1994 promulgating the establishment and function of Council of Ministers;
- Has seen Royal Kram No.0196/05 dated 24 January 1996 promulgating the establishment of the Ministry of Interior;
- Has seen Royal Kram No.0301/05 dated 19 March 2001, promulgating the Law on Administration and Management of Commune/Sangkat;
- Has seen Royal Kram No.0806/355 dated 18 August 2006 promulgating the establishment National Committee for the Management of Decentralization and Deconcentration Reform;
- Has seen sub-degree No.94 dated 20 September 2006 on the establishment of working groups of National Committee for the Management of Decentralization and Deconcentration Reform;
- Has seen sub-degree dated 25 February 2002 on the Commune/Sangkat Fund;
- Has seen sub-degree dated 20 April 2002 on the Financial Management System of Commune/Sangkat; and
- In accordance with the request of NCDD.

**It is Decided**

**Article 1:**

To establish the National Accountability Working Group ( It is called NAWG) of the National Committee for the Management of Decentralization and Deconcentration Reform to ensure the accountability, transparency, effectiveness of utilization of all funding sources at sub-national levels under the Annual Work Plan and Budget which is facilitated by NCDD and through the NCDD structure, and under the Commune/Sangkat Fund, and to contribute to the strengthening of the performance of Province/Municipality, District/Khan, Commune/Sangkat in line with existing law and regulation.

**Article 2:**

The membership of National Accountability Working Group will be as follows:

1. <b>H.E Sak Setha</b>	Secretary of State, Ministry of Interior	<b>Chairman</b>
2. <b>H.E Leng Vy</b>	General Director of Local Administration	<b>Deputy</b>
3. <b>H.E Chan Narong</b>	Director General of Technique, Ministry of Rural Development	<b>Member</b>
4. Deputy Director General or Director of Tax Department ( 01 person)	Ministry of Economy and Finance	<b>Member</b>
5. <b>H.E Chou Kimleng</b>	Deputy Director, Ministry of Economy and Finance	<b>Member</b>

6. <b>H.E Chim Sareth</b>	Director of Public Procurement, Ministry of Economy and Finance	<b>Member</b>
7. <b>Mr. Yin Malyna</b>	Director of Local Administration, Ministry of Interior	<b>Permanent Member</b>
8. <b>Mr. Ly Bunhai</b>	Director of Local Finance, Ministry of Economy and Finance	<b>Member</b>
9. <b>Mr. Chieng Hieng</b>	Director of Accounting Department Directorate of National Treasury	<b>Member</b>
10. <b>Mr. Set Samon</b>	Deputy Director, Department of Rural Economy Ministry of Rural Development	<b>Member</b>
11. <b>Mr. Prak SamOeun</b>	Deputy Director, Department of Local Administration Ministry of Interior	<b>Member</b>
12. <b>Mr. Sor Vorin</b>	Chief of Commune/Sangkat Finance Office, Department of Local Administration Ministry of Interior	<b>Member</b>
13. <b>Mr. Soy Kosal</b>	Chief of National Commune/Sangkat League	<b>Member</b>
14/15. <b>Civil Society Organization Representative (02 persons)</b>		<b>Member</b>

The NCDD will issue a separate guideline for selecting Civil Society Organization representatives.

The Chairman of the NAWG will arrange for replacing any of the members, if and when needed, maintaining the overall composition of the NAWG and ensuring the continuity of the NAWG.

### **Article 3:**

The NAWG performs the role of assisting the NCDD in formulating guidelines, regulations and working procedures for carrying out PAWG activities and as well as monitoring and reporting to NCDD about the progress and achievements.

### **Article 4:**

The followings are the responsibilities of NAWG:

- Prepare guideline on the establishment and function of PAWG mechanism;
- Coordinate, support and strengthen capacity of PAWGs in undertaking any work, procedures, roles and responsibilities of PAWGs in order to ensure accountability, transparency and effectiveness of utilization of all funding sources implemented by sub national level, and under the Annual Work Plan and Budget which facilitated by NCDD and usage of NCDD structure, and under the NCDD Work Plan and Budget and the Commune/ Sangkat Fund, and contribute to strengthening of the performance of Province/Municipality, District/Khan and Commune/Sangkat in line with existing laws and regulations;
- Formulating regulations, working procedures and relevant guidelines for addressing complaints received by PAWGs;
- Monitor and evaluate the PAWG functions and tasks implementation including PAWG meetings, complaint investigations and resolution process and information;
- Formulate information dissemination strategy to all stakeholders and citizens through posters, leaflets, video spots, TV and radio and public forums to promote public awareness and trust and seeking participation from villagers and stakeholders for their active participation in reporting complaints;

- Monitor regularly the tasks implemented by PAWGs and provide downward feedback to Province/Municipality toward effective implementation;
- Coordinate with relevant ministries and institutions in order to effectively provide support and interventions related to resolution of complaints;
- Forward the received public complaints to the concerned PAWG for addressing;
- Prepare Annual Work Plan and Budget for NAWG activities implementation;
- Report progress and achievements to NCDD on a regular basis and disseminate the reports to relevant Development Partners
- Mobilize all funding sources and seek participation from development partners for providing technical and financial support to NAWG and PAWG activities implementation;
- Propose recommendations directly to any PAWG regarding resolving of any complaints which the PAWG was unable to resolve itself;
- Propose recommendations to NCDD regarding to the resolving of any complaints which requested by the PAWG and NAWG was unable to resolve itself;
- Organize public forums with participation from civil society organizations in relation to the performance of the Accountability Working Group mechanism; and
- Prepare meetings among NAWG and PAWG every 6 month.

#### **Article 5:**

NAWG shall be supported by a National Support Group (NSG) for day-to-day operation. The NSG, consisting of officials under the Ministry of Interior, shall be established by NCDD Decision. Working procedures, roles and responsibilities of the NSG shall be included in a separate guideline by NCDD.

#### **Article 6:**

NAWG shall hold at least one meeting every two months. If an urgency, the NAWG could hold extraordinary meeting.

The NAWG meetings shall only be valid if more than half of NAWG members are present in the meeting. Any decision made by NAWG shall be valid if the majority of NAWG members who attend the meetings vote for it. If, there is an equal number of votes upon any decision, the vote of the chairman of meeting shall be the deciding vote.

#### **Article 7:**

During the first meeting, the NAWG shall prepare and approve its working procedures and a meeting calendar for one year period.

#### **Article 8:**

NAWG and NSG members have the right to attend meetings held by PAWGs, but they shall have no right to express ideas unless there is a request from the meeting.

#### **Article 9:**

The NAWG may be given both technical and financial support by any Development Partner.

**Article 10:**

Ministers of relevant ministries, any institutions under NCDD and NAWG and members stated in Article 2 must effectively implement this Decision which comes into effect from the signed date.

**NCDD Chairman**

**Addressees:**

- NCDD Ministry members
- PRDC/ExCom in 24 Provinces “ For information”
- As set forth in Article 2 “For implementation”
- File